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Energy Reserves
How to upload demand as a Balance Group

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1   Purpose

This document describes how a balance group can request some energy reserves, according to the Appendix 5 of the balancing group contract.

The document may change with the introduction of the energy reserves instead of hydro power reserves only.
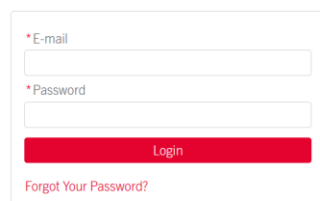
2   Login to the Services Portal

Once you have received the access data by e-mail from Swissgrid, you can log in on the Swissgrid website (customer login) or by clicking on the following link. This only works with a personal e-mail address.

https://login.swissgrid.ch

Swissgrid Customer Portal

Swissgrid has modernised its customer portal. We kindly ask you not to use the previously saved links.

* E-mail

* Password

Login

Forgot Your Password?

Figure 1 Login window to the customer portal

After successful login, the portals released for you appear in the form of tiles. Now click on the button «SDL B&E - Systemdienstleistungen Beschaffung und Einsatz».

3   CSV File

- Open the provided CSV file for "energy needs".

- Change the entry "12XSGDTESTPRTY1Z» in the top line to the EIC Code of your balance group.

- Change all the timestamps to the following day, by using UCT formatting, eg. 2022-11-25T23:00Z

- Change all entries in the second column to your needed power. Please check all 96 values

- Save the file somewhere on your drive. There is no restriction on the filename.

	A	B
1	Timestamp	12XSGDTESTPRTY1Z
2	2022-11-25T23:00Z	0
3	2022-11-25T23:15Z	0
4	2022-11-25T23:30Z	0
5	2022-11-25T23:45Z	0
6	2022-11-26T00:00Z	0
7	2022-11-26T00:15Z	0
8	2022-11-26T00:30Z	0
9	2022-11-26T00:45Z	0
10	2022-11-26T01:00Z	0
11	2022-11-26T01:15Z	0
12	2022-11-26T01:30Z	0
13	2022-11-26T01:45Z	0
14	2022-11-26T02:00Z	0
15	2022-11-26T02:15Z	0
16	2022-11-26T02:30Z	0
17	2022-11-26T02:45Z	0
18	2022-11-26T03:00Z	0
19	2022-11-26T03:15Z	0
20	2022-11-26T03:30Z	0
21	2022-11-26T03:45Z	0
22	2022-11-26T04:00Z	60
23	2022-11-26T04:15Z	60
24	2022-11-26T04:30Z	60
25	2022-11-26T04:45Z	60

Figure 2 Example file of needs

4   SDL B&E

If you have multiple roles in SDL B&E, choose the "WKR Needs Manager" on the top right. If you have just one role, it is set by default to "WKR Needs Manager".

The role name will change in the future to "ER Needs Manager"

Figure 3 Change of role

Click on the menu "Energy Calls", then on WKR, followed by "Day ahead Needs"
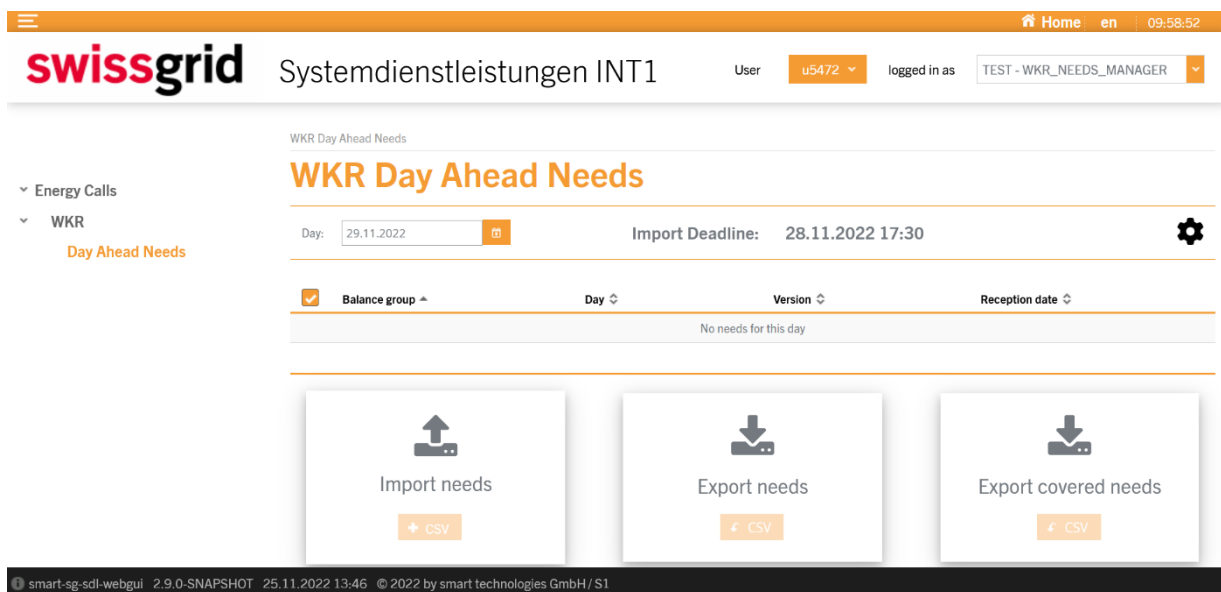

Figure 4 Situation before the upload

Click on "Import needs" and chose your file from Section 3.

After a successful upload, you will see a confirmation on the top right and a line is added to the list. You can now click "Export needs" to see what the last uploaded version of your needs was.

As soon as Swissgrid made the calls to the power plants, you can click "Export covered needs" to see the list of your covered needs.